

FAQ – Evaluator’s Efficacy Data Workbook - LYPS Your Choice

Who do I send the Evaluator’s Efficacy Data Workbook to?

This must be sent to sherian.bateson@londoncouncils.gov.uk by secure email, e.g. Egress.

How often do I send the Evaluator’s Efficacy Data Workbook?

By the 10th of each month, you need to click the button on the second tab of the Efficacy Data Workbook. This creates a summarised copy of the Efficacy Data Workbook. It will be automatically saved in the same folder that you have the Efficacy Data Workbook saved in. It will be saved with your LA name and the name of the previous month, and the current year. This summarised copy is then sent to: sherian.bateson@londoncouncils.gov.uk

How will I know if the Evaluator’s Efficacy Data Workbook has been received?

You will receive a confirmation email from Sherian Bateson.

Do I just send the latest Evaluator’s Efficacy Data Workbook I’ve created or all the Evaluator’s Efficacy Data Workbooks I have created?

Please send the latest Evaluator’s Efficacy Data Workbook but check that it contains all the data from the previous versions you have created.

Do I still need to send the Evaluator’s Efficacy Data Workbook if there have been no changes to it since I sent it last month?

Yes, you still need to send it each month, even if there have been no changes made to it.